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The following faculty members are appointed in the respective committee for the academic year 2021-22:

S. No.	Committee Name	Members	Roles & Responsibilities
I	Grievances & Redressal Committee	 Mr. Ahamed Basheer M – Administrative Officer (Member) Mrs. Bagavathi Lekshmi Ammal Presiding Officer (Member) Mrs. C. Rekha, Senior Faculty (Member) Mr. Veera Mohanaraj C – Advocate (Others) Dr. A. KalaiSelvi–Senior Faculty (Member) Mrs. R. KalaiSelvi - Senior Faculty (Member) Dr.T.Raja Jeyaseelan – HOD/Mech (Member) 	 To enquire the grievances of students and staff. To suggest appropriate action. Resolves issues of students and staff related to academic and non-academic activities.
2	Anti-Ragging Committee	 Dr. K. Madhan Kumar - Principal (Chairman) Mr. S. Hariharan- Police Inspector (Member) 	To fill the anti-ragging form for each student at the time of admission.



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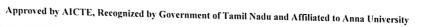


- Mr. M. Rahith- Student Rep.(Member)
- Mr. Abdul Kader V A Parents Rep. (Member)
- Mr. Sheik Mohammed A Parents Rep. (Member)
- Mr. Sheik Mohammed Abuansaadh - Student Rep. (Member)
- Mr. HajiraBeevi S- Student Rep. (Member)
- Mr. Muhunthan Kandasami M Student Rep. (Member)
- Mr. Mohamed Ghouse Student Rep. (Member)
- Mr. Mohamed Anas A N –Non teaching Rep (Member)
- Ms. Aswathy M –Fresher Student Rep. (Member)
- Mr. David Prabakar T Reporter Local Media Others
- Mrs. Anto Vennila T Revenue/Taluk (Member)
- Ms.Siva Sankari GR Student Rep. (Member)
- Mr.Rama Subramanian R Lab Assistant (Member)

- To fill online form on the anti-ragging portal for the students.
- Any issues related with the ragging in the campus.



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3	Anti-Ragging Squad Committee	 Dr. Madhan Kumar K - Principal(Chairman) Mrs .Shiny D - HOD/Physics (Member) Mr. S. Babu Renga Rajan, HOD/CSE (Member) Dr.T.Raja Jeyaseelan - HOD/Mech (Member) Mrs. R. KalaiSelvi, HOD/EEE (Member) Mrs. Bagavathi Lekshmi Ammal HOD/English (Member) Mr. Petchikan M - HOD/Civil (Member) Mr. Savari Simon Chinnappa - PED (Others) Dr. M. Mookan - HOD/Maths (Member) Mr.Rama Subramanian R Lab Assistant (Member) Mr. Mustafa Nawaz SM - AP/ECE (Hostel warden) 	To inspect the students' activities in and around the campus during lunch break and tea break timing.
4	Discipline &Welfare Committee.	 Dr. Madhan Kumar K - Principal(Chairman) Mr. S. Babu Renga Rajan, 	To monitor and counsel the students' discipline regarding their code of ethics which the record is





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2		HOD/CSE (Member) Dr. A. KalaiSelvi - HOD/MCA (Member) Mrs .Shiny D – HOD/Physics (Member) Dr. Jalaal A – HOD/MBA (Member) Mrs. R.KalaiSelvi HOD/EEE Student Counsellor (Member) Mr. Mookkan M – HOD/Maths (Member) Mr. Petchikan M – HOD/Civil (Member) Dr. T. Raja Jeyaseelan – HOD/Mech (Member) Mr. Savari Simon Chinnappa – PED (Others) Mrs. Bagavathi Lekshmi Ammal Lady Faculty (Member)	 Conducting meeting with misbehaving students and clarifying the negative effects of bad behavior. Taking suitable action towards student's misconduct.
5	Governing Council Committee	 Mr. Lebba P O J (Chairman) Dr. K. Madhan Kumar – Principal (Member Secretary) Mr. S. Khaja Mohideen – Secretary (Member) Mr. Hameed S M S- Trustee (Member) 	 To approve all academic as well as administrative activities with financial and moral support after the approval of IQAC. Setting and monitoring the organization's mission, purpose, direction, priorities and strategies within the





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		 Mr. Shahul Hameed A – Management Trustee (Member) Mr. Mohamed Jaffar A – Trustee Member Mr. S. Abu Bucker – Trustee (Member) Dr. Aldrin Raj J – DOT Nominee (Member) Mr. Musthafa Hasan K – Industrialist (Member) Dr. Abdul Aziz - Former VC Aligarh University (Member) Mr. Anbu Thambi -Vice President (Member) Dr. K. Arulmozhi, Director, Vivehanandha Acadamy, Virudhunagar (Member) 	boundaries of its constitution and legal obligations. Keeps a permanent record of minutes of all club/group and executive committee meetings
6	Planning and Monitoring Committee	 Dr. Madhan Kumar – Principal (Chairman) Mr. Syed Mohideen A G – Others – Executive Member Popular Educational Trust (Member) Mr. S. Babu Renga Rajan – Professor and HOD/CSE (Member) Mr. Mohamed Usman T M 	To scrutinize the various activities of every academic year before IQAC and GC approval.





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		AP/Civil Others - Engineer (Member) Mr. Muthuraj V – Others - Manager - Industrial Export in the field of Engineering and Technology (Member) Dr. S. Sharmila Deva Selvi - Others – Research Consultant (Member) Mr. Jayanad M – Others Managing Director Kilikar Architecturals Kochi (Member)	
7	R&D cell	 Mrs. C. Rekha - HOD/ECE(Coordinator) Mrs. S. I. Padma, AP/ECE (Member) 	 To promote research activities among the faculty and student. To establish liaison with research organization centers of premier institutes. To collect the data of participation of the faculty / student in the various programs To keep the record of the research publication in the journal and conference / projects / workshops / seminars organized or attended by the faculty /





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			students To organize the national / international conferences.
8	Entrepreneurship Development cell	 Dr. K. Madhan Kumar, Principal (Coordinator) Dr. A. Jalal - HOD/MBA (Member) Mrs. V. Vijaya Ramya- AP/MBA (Member) 	 To arrange ED program like seminar / workshops / training. To encourage and improve the entrepreneurship skills of the students.
9	Examination cell	 Mr. Mookan (CS)HOD/Maths Mrs. B. Shanmuga Sundari AP/CSC (Exam cell Incharge) Ms. Mukena (Assistant) 	To plan and make arrangements for university examinations and related work as per the guidelines of Anna University
10	IETE Chapter (Students & Staff)	 Dr. K. Madhan Kumar, Principal (Coordinator) Mrs. C. Rekha – HOD/ECE (Member) 	 To start IETE chapter for staff and students. To enroll the students as members of IETE. To prepare proposals and arrange workshops / seminars / paper presentation by utilizing the funds from the chapter. To encourage the students for their active participation in the programs.





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Dr. K. Madhan Kumar, Principal (Chair Person) Mrs. C. Rekha, HOD/ECE (Coordinator) Mr. S. Babu Renga Rajan , HOD/CSE (Member) Dr. A. KalaiSelvi HOD/MCA (Member) Mrs. R. Kalaiselvi HOD/EEE (Member) Mrs. B. Shanmuga Sundari, AP/CSE (Member) Mrs. C. S. Sree Thayanandeswari AP/ECE (Member) Mr. S. Khaja Mohideen - Secretary(Member) Mr. Mohamed Peer Matharsha – AP/Mech (Member) Mr. Mookan, HOD/Maths (Member) Mr. Bose James - Librarian (Member) Mr. Ahamed Basheer – A.O (Member) Mr. T. Antony Vinnarasu, Public Servant Nominee from local	 To form the cell as per the guidelines of NAAC. To determine the exact role of IQAC in maintaining overall quality standards in a college/institution. To examine the functioning of IQAC as an administrative quality monitoring body.
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		society (Member) Mr. K. Mustafa Hassan, Mumbai Nominee from Industrialist (Member) Ms. S. Harini - Final year Female (Member) Mr.Sam Ebenezer Final year male	
		(Member) Er. K. Vel Murugan, ISRO-LPSC (Member) Mr. M. Thamarai Selvan - Nominee from Stack holders Parent (Member)	
12	Alumni Cell	Mr. Shinu Abdul Karim – President (Coordinator)	To collect alumni data for every year.
		Mrs. C. Rekha HOD/ECE – Vice President (Member)	To organize all activities of alumni.
Complete Com		Mr. S. Samsudeen Shaffi - AP/CSE- Secretary (Member)	• To raise the funds from regular students.
		 S. Mohamed Peer Matharsha – Join Secretary (Member) Mrs. D. Mary Nisha - AP/CSE 	To organize annual meeting
		Treasurer (Member) • Mrs. Agnees Rameena (Executive	
	na de la companya de	Committee Member)	





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13	AICTE Affiliation Committee	 Mr. S. Babu Renga Rajan, HOD/ECE (Committee Head) Mr. P. Eugine Paul, AP/EEE (Member) Mrs. Nazrin Beham, AP/MCA (Member) Mrs.M. Eliza Melif, AP/CSE (Member) Mr.V.Ruban Daniel, AP/Civil (Member) 	 To collect information and prepare reports to submit to AICTE. To maintain the records of the report submitted. To submit compliance/queries etc.
14	Feedback Review Cell	 Dr. K. Madhan Kumar, Principal (Chair Person) Mrs. R. Kalaiselvi HOD/EEE (Senior Faculty Member) Dr. S. Babu Renga Rajan, HOD/CSE (Member) Dr. A. KalaiSelvi, HOD/MCA (Member) Mr. Mookan, HOD/Maths (Senior Faculty Member) Mrs. Shanmuga Sundari B AP/CSE(Member) 	 To take online feedback of all students twice in a year. To take peer review feedback of the faculty. To keep all the record of the feedback and the remedial record
15	Admission Committee	 Dr. K. Madhan Kumar –Principal (Committee Head) Mr. M A Jameel Navas - AP/Civil 	To create awareness regarding the nurturing features of the institution for the holistic development of





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		(Member) Mrs. T. Agnes Rameena – AP/ECE (Member)	 To plan the strategies and process of the admission for the forthcoming academic year.
16	Transport Committee	 Mr. K. Antony Alex Raja, AP/Mech, (Coordinator) Mr. Ahamed Basheer- A.O (Member) Mr. Shunmuga Sundaram Supervisor (Member) 	 Responsible for arrangement of transport for students and staff from College to City & vice versa. Responsible for periodical maintenance of all the buses and in case of any major repair should report to the Principal immediately. Responsible for a periodical check of the log books maintained by the drivers.
17	College Website	 Mr. S. Muthu Perumal Pillai ASP/MCA (Coordinator) Mr. S. Babu Renga Rajan, HOD/CSE (Member) 	To design and maintain the website of college to upload information on website regularly.
18	Training & Placement Cell	 Mr. S. Mohamed Peer Matharsa, AP/Mech (Coordinator) Mrs. D. Mary Nisha – AP/CSE (Member) S.M.Mustafa Nawaz – AP/ECE 	 Responsible for all the activities relating to the student's placement. Coordinates with the industries for providing the





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		 (Member) Mr. P. Eugine Paul, AP/EEE (Member) Mr. B.Benziger, AP/Mech (Member) Mr. V. Ruban Daniel – AP/Civil (Member) Mr. Aswin Kennady – AP/MBA (Member) Mr. Muthu Perumal Pillai, AP/MCA (Member) 	vocational training courses to students. Arranges guest lectures, workshops, seminars, industrial visits & educational tours for students.
19	Departmental Advisory Committee	 Mrs. C. Rekha, HOD/EEE (Committee Head) Dr. A. KalaiSelvi, HOD/MCA (Member) Students and Staff Representatives from individual Departments 	The Departmental Advisory Committee (DAC) has been framed with the objective of remaining up to date with the latest requirements of the industry and incorporating necessary components in the curriculum as much as possible
20	NAAC Steering Committee	 Dr. K. Madhan Kumar, Principal (Committee Head) Mrs. C. Rekha, HOD/ECE (Naac Coordinator) Mr.K.Karthick, AP/Mech (Naac Coordinator) 	 Filing IIQA with NAAC for I cycle Accreditation. Preparation of Self Study Report (SSR) with NAAC.



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21	YRC Cell	 Mr. Mustafa Navas AP/ECE (Coordinator) Mr. Savari Simon Chinnappa – PED (Others) 	 Informing youth members and others the roles and responsibilities of the Red Cross and encourage them to contribute. An awareness to take care of their own health and that of others.
22	NSS Cell	 Mr. G.P Rajesh AP/EEE (Coordinator) Mr. N. Krishnan- Lab Assistant (Member) 	 To assist and guide the NSS unit for implementation of NSS programme at college level To organize camps, training and orientation programme for the NSS volunteers.
23	Library Committee	 Mr. Bose James (Librarian) Ms. Jeya Pelciya T(Assistant) Ms. M. Arockia Mynsha – III EEE Student Rep. (Member) Mr. I. Mohammed Hussain – III Mech Student Rep. (Member) 	 Prepares a periodical requirement of books and journals to students and Faculty Members. Responsible for maintaining and updating e-journals and all teaching aids Keeps record of library materials and report to the Principal for any discrepancy. Arranges periodic inventory of library materials.



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24	SAC	 Mr. M. Peer Mohamed (System Admin) Mr. Mohamed Anas A N (Technician) 	 Manages all the activities relating to the Computer systems and networking. Looks after the repair and maintenance of Computer system and its networking.
			Prepares a schedule for providing computer service to all concerned.
			Arrange for availability of Internet connection wherever required
25	College Store & Purchase committee	Mrs. Nasim Banu (Incharge)	Supervises and checks the functioning of stores and maintenance of proper accounts-both, quantity and value.
			Prepares estimates for various civil, electrical, mechanical and sanitary works undertaken/ proposed by the institute.
26	Sports Committee	Mr. Savari Simon Chinnappa – PED (Others)	Responsible for all the activities related to the Physical Education.





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			 Arranges a physical fitness camp for the students and staff. Responsible for procurements, maintenance of sports goods, play fields and other items related to the Physical Education.
27	Women Cell	 Dr. A. KalaiSelvi HOD/MCA (Coordinator) Mrs. R. Kalaiselvi, HOD/EEE (Member) Mrs. C. Rekha, HOD/ECE (Member) Mrs. Bagavathy Lekshmi Ammal AP/English (Member) 	 Responsible for maintaining and strengthening the status of women. To create awareness of feminine potential.
28	Minority Scholarship Cell	Mr. M. Ahamed Basheer(A.O)	The objective of the scheme is to award scholarships to meritorious students belonging to economically weaker sections of minority community so as to provide them better opportunities for higher education, increase their rate of attainment in higher education and enhance their employability





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29	Online Examination Cell	 Mr. Muthu Perumal Pillai AP/MCA (Coordinator) Mr. Peer Mohamed - System Admin. (Member) 	 To coordinate with TCS, CDAC and other concerns for the conduct of online examination. To monitor the availability of required number of systems, network stability for the smooth conduct of the examination.
30	Hostel Welfare Committee	 Dr. K. Madhan Kumar – Principal (Warden) Mr. Mustafa Navas, AP/ECE - Deputy Warden of Gents Hostel (Member) Mrs. Thangam–Deputy Warden of Ladies Hostel (Member) Ms. Yasmin-AP/PET Arts college Deputy Warden of Ladies Hostel (Member) Mr. Mohamed Haseeb – Student Rep. (Member) Mr. C. Mahalingam III Mech – Student Rep. (Member) 	 Responsible for maintenance of the Hostel. Looks after the quality of food served. Keeps strict discipline in incoming and outgoing of students from the hostels. Reports to the Principal in case of any indiscipline or misbehavior by the students.
31	Publicity Committee	 Mr. S. Mohamed Peer Matharsa - AP/Mech Mrs. Bagavathy Lakshmi Ammal, 	The Publicity Committee is appointed to publicize and maintain the professional image of the institution.





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		AP/English (Member)	 Additionally, the Publicity Committee should ensure favorable publicity of the events, activities and accomplishments of the college.
32	Maintenance Committee	 Mr. M. Samraja (Electrician) Mr. K. Athikannan (Electrician) 	 Takes care of all the electrical connection and maintain the safety of the campus. Looks after the incessant water supply.
33	Timetable Committee	 Mr. M. Petchikkan (Coordinator) Mr. Mohamed Usman AP/Civil (Member) Mr. Eugine Paul P - AP/EEE (Member) Mr. M. Poovaragavan- AP/Mech (Member) Mrs. R. Selin Manju – AP/ECE (Member) Mrs. P. Nazrin Beham – AP/MCA (Member) Mrs. V. Vijaya Ramya. – AP/MBA (Member) Mrs. D. Shiny – AP/Physics (First Year) - (Member) 	 Subjects are allotted to the faculty based on their qualification, expertise, experience, willingness and skill matrix Time-table for the entire semester is framed with the provision for Library/NPTEL Lecture, project hours and technical training Each department is nominated a timetable coordinator who is entrusted with the work of framing the timetable for the respective department





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34	Counseling Committee	 Dr. A.KalaiSelvi (HOD/MCA) (Coordinator) Mrs. Bagavathy Lekshmi Ammal, AP/English(Member) Mrs. X.M.Binisha, AP/ECE (Member) Mrs. B. Shanmuga Sundari, AP/CSE (Member) Mrs. S. Soundrambika, AP/EEE (Member) Mr. K. Antony Alex Raja, AP/MECH (Member) Mr. Ruban Daniel.V, AP/Civil (Member) Mrs. Nasrin Beham, AP/MCA (Member) Mrs. Vijaya Ramya V, AP/MBA (Member) 	 Solve personal problems of student by conducting individual counseling session. Help the students to overcome examination stress or fear. Inform the parents about psychological misbehavior of the student. Boost self-esteem of weaker / physically challenged students
35	Committee for SC/ST	 Mr. M. Ahamed Basheer(A.O) Mr. S. Abdul Raheeb (Member) 	 To counsel and guide SC/ST Students and help to manage academic and personal issues of college effectively. To ensure protection and reservation as provided in the constitution of India



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36	OBC Cell	 Mr. M. Ahamed Basheer (A.O) Mr. S. Abdul Raheeb (Member) Mr. Mohamed Malik Akram– Final Year Student Representative (Member) Mr. C. Mahalingam III Mech – Student - Student Representative (Member) 	 To give awareness the SC/ST Students regarding various scholarship programs of state Govt. and UGC To implement and monitor continuously the reservation policy and measures for ensuring effective implementation of the policy and programme of Government of India and UGC. To educate and empower the students of OBC Categories in the college to make use of the facilities
			 To organize continuing education programme (CEP) for students to upgrade their skills and knowledge
37	Internal Complaint Committee	 Dr. A. KalaiSelvi - HOD/MCA (Chair Person) Mrs. R. KalaiSelvi - HOD/EEE (Member) Mrs. C. Rekha - HOD/ECE (Member) Mrs. Bagavathy Lakshmi Ammal - AP/English (Member) 	 To investigate complaints regarding sexual harassment of women at workplace. All complaints to be dealt with confidentially.



TUV

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 Mrs. D. V. Sharmila Kumari – HOD/Chemistry (Member) Mrs. B. ShanmugaSundari AP/CSE (Member) 	
 Ms. V. Kanmani – Non Teaching Staff (Member) Ms. Nandhini - Non Teaching Staff (Member) Ms. Abirami – Student Rep.(Member) 	To create awareness among women staff regarding work place sexual harassment.
 Ms. SelviHarini – Student Rep.(Member) Mr. Veeramayandi- Student Rep. (Member) Mr. K. Mohamed Alfayas – Student Rep. (Member) 	
 Mr. Subahs Bharathi – Student Rep. (Member) Mr. Mohamed Ghouse – Student Rep. (Member) 	

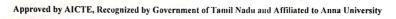
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IQAC COORDINATOR

PRINCIPAL



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As per the new direction from university an Anti Drug Committee has to be framed, hence a new committee has been added in the list.

The following faculty members are appointed in the respective committee for the academic year 2021-22:

S. No.	Committee Name	Members	Roles & Responsibilities
1	Anti Drug Committee	Dr. K. Madhan Kumar Principal (Chairman)	The staff would monitor and identify the students indulging in taking drugs.
		 Dr. S. Babu Renga Rajan - Faculty-CSE (Member) 	Conduct awareness regarding the after effects of drug addiction.
		 Dr. T. Raja Jeyaseelan Faculty-CSE (Member) 	Presenting documentaries or video presentations on
	Land Spirit	Mrs. R. Kalai Selvi - Faculty- EEE (Member)	adverse consequences of drug addiction. • Counselling and supporting to admit students in the
		 Mr. M. Petchikkan - Faculty- CIVIL (Member) 	 Counselling and supporting to admit students in the rehabilitation centre if need arises.
		 Mrs. C. Rekha - Faculty-ECE (Member) 	





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	Dr. S. Mookkan - Faculty-FIRST YEAR (Member)	
	Dr. A. Kalai Selvi - Faculty- MCA (Member)	
	Dr. A. Jalal - Faculty-MBA (Member)	
	Mr. S. M. Mustafa Nawaz - Hostel Incharge (Member)	
	Mr. K. Shunmuga Sundaram - Transport Incharge (Member)	
	• Mr. P. Eugine Paul - (Convenor) Faculty-EEE (Member)	
	Mr. M. S. Mohamed Ali Student-CSE (Member)	
	Mr. M. Bharath - Student- MECH (Member)	
	Mr. M. Subash Bharathi Student- EEE (Member)	



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• Mr. G. Ajay - Student-CIVIL (Member)	
Mr. S. Syed Ahamed Jalaludeen Student- ECE (Member)	
Ms. I. Gnana Subitha Student- MCA (Member)	
 Ms. Pooja Priyadharshini Student- MBA (Member) 	
• Mr. Amjath Ameer.M - Student- CSE (First Year) - (Member)	
	 (Member) Mr. S. Syed Ahamed Jalaludeen Student- ECE (Member) Ms. I. Gnana Subitha Student-MCA (Member) Ms. Pooja Priyadharshini Student- MBA (Member) Mr. Amjath Ameer.M - Student-

APPROVED / NOT APPROVED

IQAC COORDINATOR

PRINCIPAL